

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Behavioral Health	(2) MEETING DATE 12/9/2014	(3) CONTACT/PHONE Anne Robin, Behavioral Health Administrator, x4719 or Amy Olson, ASO II, x4729	
(4) SUBJECT Request to approve the revised bylaws for the Psychiatric Health Facility and designate Anne Robin, LMFT, Behavioral Health Administrator, as the Chief Executive Officer /Mental Health Director of the Psychiatric Health Facility. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) approve the revised bylaws for the Psychiatric Health Facility (PHF); and 2) designate Anne Robin, LMFT, Behavioral Health Administrator, as the Chief Executive Officer (CEO)/Mental Health Director of the PHF.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT { X } Consent { } Presentation { } Hearing (Time Est. ____) { } Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS { } Resolutions { } Contracts { } Ordinances { X } N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A { } 4/5 Vote Required { X } N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY { } N/A Date: <u>6-2-2003</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director
Anne Robin, LMFT, Behavioral Health Administrator

DATE: 12/9/2014

SUBJECT: Request to approve the revised bylaws for the Psychiatric Health Facility and designate Anne Robin, LMFT, Behavioral Health Administrator, as the Chief Executive Officer /Mental Health Director of the Psychiatric Health Facility. All Districts.

RECOMMENDATION

It is recommended that the Board: 1) approve the revised bylaws for the Psychiatric Health Facility (PHF); and 2) designate Anne Robin, LMFT, Behavioral Health Administrator, as the Chief Executive Officer (CEO)/Mental Health Director of the PHF.

DISCUSSION

In accordance with Title 22 Division 5, Chapter 9 of the California Code of Regulations for Licensing and Certification of Health Facilities, the PHF must operate under bylaws specifying medical staff rules, committees, credentialing, quality review procedures, and other operational stipulations that meet governing regulations. The original PHF bylaws were approved by your Board on June 2, 2003 when the PHF was granted a license by the State to operate as a free standing Psychiatric Health Facility, subsequent to the closure of General Hospital.

The Board of Supervisors functions as the Governing Body for the PHF and designates a CEO/Mental Health Director, who then appoints a Medical Director and various committees who oversee the everyday functioning of the program under the Bylaws. As described in the bylaws, various committees have been established and have been instrumental in implementing and managing the PHF.

The Health Agency Behavioral Health Administrator is typically designated as the CEO/Mental Health Director of the PHF. The previously designated Behavioral Health Administrator, Karen Baylor, is no longer with the County. Your Board approved an employment agreement with Anne Robin, LMFT, as the Health Agency Behavioral Health Administrator on November 26, 2013. It is requested that your Board designate Anne Robin as the CEO/Mental Health Director of the PHF. The Department of Health Care Services has already been notified of this designation as of April 1, 2014.

There are several changes to the previous by-laws, refined in accordance with statute and in consultation with County Counsel. Redundancies were eliminated. The most notable change includes the clearly defined formation of an Executive Committee to meet at least twice a year to receive and review reports from staff regarding the PHF. The members of the Executive Committee are defined in Article V, Section 2 of the bylaws. As the Governing Board for the PHF, Article III, your Board will receive annual reports from the Executive Committee in order to ensure the fitness, adequacy, and quality of care rendered in the PHF. The edits to the document were so numerous that a redlined version of the document was difficult to read, and therefore not submitted.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed the bylaws as to form and legal effect.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this item.

RESULTS

The bylaws have been written with the intent of complying with all State and federal regulations for operation of a PHF and requirements for certification for State and federal reimbursements. The best measure of success will be maintenance of state and federal certification of the facility and program. Successfully running a PHF is an important contribution to the behavioral health services the County makes available to its residents. Providing the most appropriate services to behavioral health clients increases the probability of positive treatment outcomes. Furthermore, positive treatment outcomes contribute to the wider County vision of a healthy and safe community.

ATTACHMENTS

1. PHF Amended Bylaws November 2014